**EAST COTTINGWITH PARISH COUNCIL**

**Minutes of the Parish Council Meeting held in the Village Hall, East Cottingwith at**

**8.35pm on Thursday 9th May 2019**

**Present:** Councillors P. Rhodes (Chairman), N. Hobbs (Vice-Chairman), S. Ashton, D.Griffith,

 P. Shervington.

**In Attendance:** D. Cornmell (Parish Clerk)

**Members of the Public:** 1

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Clare Cornmell.

1. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

1. **WELCOME**

The Chairman welcomed Peter Shervington as a new member of the parish council and thanked him for putting himself forward to serve the local community. Thanks were expressed to David Cornmell for taking up the role of Parish Clerk on a permanent basis.

1. **PUBLIC PARTICIPATION**

The member of the public who was present indicated her willingness to take up the vacancy of parish councillor. It was agreed to deal with this at the appropriate time on the Agenda.

The Clerk wished to place on record the request made by a parishioner at the Annual Parish Meeting, and not present at this meeting, that the Council take up with Natural England, the issue of denied access to land leading to the Ings. It was agreed that this should be an Agenda item at a future meeting.

1. **MINUTES OF THE LAST ORDINARY/EXTRAORDINARY MEETINGS**

Proposed by Councillor Ashton, seconded by the Vice-Chairman and agreed that the minutes of the Ordinary Meeting held on 14th March 2019 and the Extraordinary Meetings held on 21st March 2019 and 18th April 2019 be accepted as a true record.

1. **ONGOING ITEMS**
2. **Sewage pipe**

Members heard that work was still on-going but nearing completion. Great credit was due to the contractor working on behalf of Yorkshire Water for the manner in which it had carried out the work and the understanding and minimum disruption caused during a lengthy period of time. It was agreed that a letter of appreciation was appropriate.

**Action: Clerk**

1. **Neighbourhood Watch**

Councillor Ashton reported that, in the absence of anyone coming forward as Co-ordinator, he had updated the website and facebook with reports received from the police about suspicious activity etc. and would continue to do so.

 **Action: Councillor Ashton**

1. **Tenancy of Council land**

The Chairman advised that he was still awaiting a response from Clubley’s about the rent review and suggested tenancy agreement.

**Action: Chairman**

1. **Jubilee Wood: its status within the parish council**

Councillor Griffith confirmed that members of the Working Group had met and dialogue was on-going with the fencing contractor. So far as the purchase of Christmas trees was concerned, he had been advised by the nurseryman that it was the wrong time of the year for planting and this should be considered later in the year.

**Action: Councillor Griffith**

1. **Parish Council Elections: Vacancy**

The Chairman welcomed the offer from the parishioner present to take up the vacancy on the parish council. The Clerk confirmed that it was necessary to advertise the vacancy and follow the correct procedure before co-option could take place. It was agreed to seek an early resolution of the matter so that, hopefully, the position could be filled in time for the next Ordinary Meeting.

**Action: Clerk**

1. **Complaint from parishioner-parked vehicle**

The meeting heard that there appeared little change in the situation since the last meeting. It was reported that the vehicle concerned had moved but that the parish council was powerless to take action, both Humberside Police and East Riding Council refusing to get involved.

1. **HAGG BRIDGE**

Following debate, it was agreed that East Riding Highways Department be contacted again, with a view to ascertaining a date for completion of the repair work.

**Action: Clerk**

1. **STORWOOD NOTICE BOARD**

It was agreed to hold a site meeting on 24th May 2019, with a view to agreeing a suitable position to install the notice board.

**Action: Chairman, Councillors Ashton and Shervington**

1. **ROAD WORKS/FOOTPATHS LANGRICKGATE**

It was agreed that work on re-surfacing Langrickgate Lane was long overdue and to be welcomed. Some concern was expressed at the need for total road closure when, at times, it would have been possible to have limited access. Future schemes would benefit from an in-put from local residents but there was little likelihood of a major scheme of this nature taking place in the near future.

1. **PLAY AREA**

The Clerk read out a report from East Cottingwith Outdoor Play Area on work to address issues raised in the earlier inspection of the play area. Matters referred to at the earlier Annual Parish Meeting would be drawn to attention.

**Action: Clerk**

1. **FINANCE**
2. Bank reconciliation

Balance at 1/4/2019 £8,851.76

+ Receipts to date £5,000.00

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 £13,851.76

-Unpresented cheques. £ 690.29

Current Account Balance at 9/5/2019. £ 13,161.47

1. Payments

Proposed by the Chairman seconded by the Vice-Chairman and r**esolved** that the following payments be made:

Npower – Street lighting £ 412.82

David Cornmell – Clerk’s travelling/ £ 75.80

stationery

**Total: £ 488.62**

1. Receipts

East Riding of Yorks. Council- Precept £ 5,000.00

1. Annual Audit

The Clerk and Responsible Financial Officer(RFO) confirmed that an audit of the Council’s accounts, by an independent person, had found them to be in order . The parishioner concerned did not wish any recompense for the service: it was agreed that a letter of appreciation was appropriate.

**Action: Clerk/RFO**

1. Annual Return and Governance Statement

The Clerk/RFO indicated that with an annual income and expenditure below £25,000, the Council could rightly claim exemption from the need for the accounts to be examined by the Government Auditor. The necessary certification of the Annual Return and Governance Statement was made. Details of the accounts and Elector’s rights would be published on the website and notice board.

**Action: Councillor Ashton/Clerk RFO**

1. **PLANNING**
2. Permissions
3. Tree Preservation Order(TPO) East Cottingwith No. 4 - 2006 (Ref: 1013) and East Cottingwith Conservation Area : 6 Sycamore and 4 Ash trees; remove 15-35% of the crown on a tree-by-tree basis reducing wind resistance, re-balancing uneven growth and improving light, overhanging branches encroaching property will be managed as part of the crown lifting process, overall height should not be affected outside the removal of decaying timber, any reduction will be less than 2m: Parnall House, Middleton Farm, Main Street, East Cottingwith YO42 4TN
4. 1 8/03530/PLF(Revised Scheme ): Erection of porch to front and single storey extension to rear, following demolition of existing conservatory: Meadow Cottage, Main Street, East Cottingwith YO42 4TN
5. 9/00682/TCA: Prune and re-balance 2 Ash trees, reducing overhanging limbs by 3m and thinning the crown: Rose Garth, Main Street, East Cottingwith YO42 4TN
6. 19/00761/PLF: Conversion of existing stable building to provide ancillary accommodation for the host dwelling and associated works including raising the eves and ridge height and erection of a single storey extension: Sycamore Bungalow, Main Street, East Cottingwith YO42 4TN
7. 19/00520/PLF – Erection of single storey extension to side : Village Hall, Church Lane, East Cottingwith YO42 4T
8. **CORRESPONDENCE**

A list of correspondence received since the last Ordinary Meeting was noted.

The following was considered:

1. 11/4/19:East Riding Council – Town/Parish Council Liaison Meetings; 21-29/5;

3-4/6.

The Clerk agreed to attend one of the meetings.

**Action: Clerk**

1. 25/4/19: East Riding and North Lincolnshire Local Councils Association – Nominations invited (2) to serve on District Committee.

It was decided not to make any nominations from East Cottingwith.

1. 3/5/19: Full Sutton and Skirpenbeck Parish Council: Request to support objections to Full Sutton Mega Prison.

It was agreed that it was not appropriate to raise an objection.

1. **MEMBERS REPORTS**

None.

1. **DATE OF NEXT MEETING**

8.00pm, Thursday 11th July 2019

There being no further business, the meeting closed at 9. 40 pm.