**EAST COTTINGWITH PARISH COUNCIL**

**Minutes of the Parish Council Meeting held in the Village Hall, East Cottingwith at**

**8.00pm on Thursday 11th July 2019**

**Present:** Councillors N. Hobbs (Vice-Chairman), S. Ashton, D.Griffith,

P. Shervington, C. Stevens

**In Attendance:** D. Cornmell (Parish Clerk)

**Members of the Public:** None

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from the Chairman and Councillor C. Cornmell

1. **CHAIRMAN**

In the absence of the Chairman, the Vice-Chairman assumed the Chair.

1. **DECLARATIONS OF INTEREST**

The Vice-Chairman declared an interest in respect of item 12 a.(i)

1. **WELCOME**

The Vice-Chairman welcomed Carol Stevens as a new co-opted member of the parish council and thanked her for putting herself forward to serve the local community.

1. **PUBLIC PARTICIPATION**

None.

1. **MINUTES OF THE LAST PARISH/ANNUAL/ ORDINARY/EXTRAORDINARY MEETINGS**

Proposed by Councillor Ashton seconded by Councillor Griffith and agreed that the minutes of the Annual Parish Meeting; Annual Meeting and Ordinary Meeting held on 9th May 2019 and the Extraordinary Meeting held on 13th June 2019 be accepted as a true record.

1. **ONGOING ITEMS**
2. **Sewage pipe**

Members heard that work on the sewage system had been completed. The Clerk confirmed that a letter of appreciation had been forwarded to the company and the contractor.

1. **Neighbourhood Watch**

Councillor Ashton reported that a parishioner from Storwood had approached him with an offer to take on the role as Neighbourhood Watch Co-ordinator. It was hoped that the person concerned would also take on responsibility for East Cottingwith.

**Action: Councillor Ashton**

1. **Tenancy of Council land**

In the absence of the Chairman, there was nothing further to report.

**Action: Chairman**

1. **Jubilee Wood: its status within the parish council**

Councillor Griffith confirmed that the new fence had been erected as previously agreed. The planting of Christmas trees would take place in the Autumn. Yorkshire Water had offered a bench, to be sited in the wood, but this had not been supplied to date.

**Action: Clerk**

1. **Hagg Bridge**

The Clerk updated Members on the response received from the Highway Authority on work to repair the bridge. It was noted that there had been a recent incident when the traffic lights had malfunctioned.

1. **Storwood Notice Board**

A suitable location had been agreed for siting of the notice board and arrangements were in hand to carry out the installation.

**Action: Chairman, Councillors Ashton & Shervington**

1. **Roadworks/footpaths Langrickgate**

Councillor Ashton requested that East Riding Council be contacted and clarification sought as to whether or not Church Lane was to be brought up to the same standard as Langrickgate Lane. Concern was also expressed by Members about the footpath between Canal Lane and Postern Lane, which was un-useable due to the overgrown hedge. It was agreed that, as in the past, the parish council should arrange for the hedge to be cut-back, preferably early in the new year.

**Action: Clerk**

1. **Play Area**

In the absence of Councillor Cornmell, a report was received on action taken and proposed to address issues identified at the Annual Parish Meeting.

**Action: Councillor Cornmell**

1. **ANNUAL VILLAGE WALKABOUT**

Councillor Griffith confirmed that he had accompanied a representative from East Riding Council during an inspection of the village. A work schedule had been drawn up to deal with repairing pot-holes and refurbishing signage within the parish.

1. **ACCESS TO THE INGS**

The Clerk drew attention to a matter raised by a parishioner at the Annual Parish Meeting concerning signs erected by Natural England which inferred that there was no right of public access on to the Ings. It was agreed that, historically, there was a permissive path, which was well used by parishioners and visitors alike. A debate took place which touched upon the question of access, signage and the matter of dog owners exercising their animals off the lead. It was agreed that Natural England be contacted and a request made to replace the signs, to better reflect the true situation and seek the co-operation of dog owners to keep their animals on the lead.

**Action: Clerk**

1. **RISK ASSESSMENT**

Consideration was given to the Quarterly Risk Assessment, when it was unanimously agreed that sufficient measures were in place to address those risks.

**Action: Clerk**

1. **FINANCE**
2. Bank reconciliation

Balance at 1/4/2019 £8,851.76

+ Receipts to date £5,351.00

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£14,202.76

Current Account Balance at 11/7/19 £11,188.18

1. Payments

Proposed by Councillor Griffith seconded by Councillor Ashton and r**esolved** that the following payments be made:

Fencit Ltd – Fencing Jubilee Wood £1,770.00 (authorised 15.06.19)

Npower – Street Lighting £ 65.67 (authorised 15.06.19)

Npower – Street Lighting £ 58.22

David Cornmell – Clerk’s Salary £ 182.90

1st Quarter May/June

HM Revenue & Customs PAYE £ 45.60

David Cornmell -Clerk’s Expenses £ 36.60

Printer ink / Travelling

TOTAL £ 2,158.99

1. Receipts

Letting of the Lanes £ 10.00

Funeral £ 341.00

TOTAL £ 351.00

1. Financial Report

The Clerk/RFO, presented a financial update and referred to an approach made by East Riding Council concerning electricity supply for street lighting. Considerable savings could be achieved by changing the present Service Level Agreement. A change from the present supplier could not be made until December 2020, when the contracts were due to expire.

1. **PLANNING**

**The Vice-Chairman declared a pecuniary interest in item a(i) the application being in respect of his wife and himself. He took no part in the debate and vacated the Chair.**

Councillor Griffith assumed the Chair.

1. Applications
2. 19/01713/PLF: Erection of single storey extension to rear following demolition of existing conservatory-Briar Dene, Main Street, East Cottingwith YO42 4TN

**Resolved –** that no objection be made.

**Action:** **Clerk**

The Vice-Chairman resumed the Chair.

1. 19/02085/TCA: Remove dead, diseased or dis-functional materials from Orchard trees (Apple; Pear; Plum; Damson)-The Elms, Green Lane, East Cottingwith YO42 4TT

**Resolved –** that no objection be made, provided that the County Council’s Arboriculturist is content with what is proposed and no other work, than that outlined, is carried out.

**Action**: **Clerk**

1. Permissions
2. 19/01067/PLF -Erection of a two- storey extension to side and single storey extension to existing garden room to rear: Derwent House, Main Street, East Cottingwith YO42 4TN
3. 19/01240/TCA – East Cottingwith Conservation Area: Willow Tree; lift over garage to give 2m clearance to avoid damage to roof. Small Acer Tree; reduce to give 2m clearance as growing through overhead power cables: Orchard Grange, Langrickgate Lane, East Cottingwith YO42 4TH
4. **CORRESPONDENCE**

A list of correspondence received since the last Ordinary Meeting was noted.

The following was considered:

1. Highways and Transport Survey: it was agreed to decline the offer of taking part in the survey.

**Action: Clerk**

1. **MEMBERS REPORTS**

Councillor Stevens drew attention to a report of a wasps’ nest in the bus shelter.

The Vice-Chairman indicated that the Chairman had the matter in hand.

1. **DATE OF NEXT MEETING**

8.00pm, Thursday 12th September 2019

There being no further business, the meeting closed at 9.10pm.