**East Cottingwith Parish Council**

**Minutes of the annual meeting held on Thursday, 10th May 2018 in the village hall at 8pm.**

**Present:** Peter Rhodes (Chair), Steve Ashton, Dave Griffith, Julie Harrison, Neil Hobbs, Duncan Morter; Noel Joy (Clerk)

1. Apologies for absence were received from Clare Cornwell
2. There were no declarations of interest
3. Peter Rhodes was elected as Chairman for the year
4. Neil Hobbs was elected as Vice Chairman for the year
5. The minutes of the meeting held **on 8th March 2018** were signed as a correct record
6. Matters arising
	1. The **hedging on Ball Hall Lane** had still not been dealt with satisfactorily; and the proposed meeting with ERYC officials to clarify ownership of the properties bordering the lane had not occurred. These matters would be referred to ERYC officers again. (3a)
	2. Information had been received from Ouse and Humber IDB, which where appropriate could be placed on the website. (3b)
	3. The final consultation on the **Back Lane definitive pathway** was now in progress, to end on 11th June. (3c)
	4. There were delays in the progress of the scheme to **replace the sewage pipe**: this was regretted, and it was hoped that work would commence as soon as possible. (3d)
	5. BT had still not handed over **the phone box**; discussion on its renovation would take place at the next meeting when Clare Cornmell would be present. (3e)
	6. ERYC officers would be asked to expedite the repair of the **village sign** on Langrickgate Lane. (3f)
	7. Arrangements would be made to remove the Christmas tree (9b) and complete the provision of the notice board at Storwood. (9c)

*( all documents referred to in Items 7,8,9 and 10 are attached to the minutes in the minute book. All will be published on the website)*

1. The **Chairman’s annual report** for 2017/18 was approved
2. The **annual financial report** for 2017/18, including items of expenditure over £100 and the asset register, was approved
3. The following documents relating **to 2017/18 finances** were approved as follows:
	1. The certificate of exemption was signed and approved, and would be sent to the external auditor
	2. The internal audit report was received, with thanks to Steve Pickman
	3. The statement of governance was signed and approved
	4. The statement of accounts was signed and approved
	5. Arrangements for public rights were confirmed: all the accounts would be available for inspection between 4th June and 13th July
	6. The statement of variances was received
	7. The bank reconciliation statement was received
4. A document setting out the Council’s arrangements **for data protection** was approved.
5. Planning matters:
	1. Concern was expressed at the situation affecting **Forest Farm** 17/007/PLF. The Council would wait the outcome of current negotiations involving the enforcement officer
6. The new contract for the provision of **unmetered electricity** was noted
7. The current position with the village hall committee was noted, and it was agreed to send a letter of thanks to the retiring Chairman, Geoff Saunders, and to all those who had worked with him, for all the work they had done
8. It was agreed to thank Trevor Houseman for his unpaid work in controlling moles in the cemetery
9. It was agreed to ask Mr Smallwood to finish his work near Hagg Bridge by removing the debris
10. The Council would consider ways of supporting the World War One centenary celebrations in November, including the possibility of lighting the beacon
11. A list of **other correspondence received** during March and April 2018 was noted
12. **Any other business**: the view of ERYC officers on the state of the growth of Japanese knotweed on Back Lane South would be obtained
13. Date of next meeting**: 12th July 2018**